

04 October 2021

## Carbon Footprint

We believe that small businesses like ours can make a big impact by being committed to reducing our carbon footprint. Here are the steps we have taken and are taking:

### 1. Switching to UK Manufacture

We used the enforced inactivity of the first Covid-19 lockdown to concentrate on sourcing UK manufacturers. Our products are now made in a factory just over an hour away from our offices instead of the USA, greatly reducing our carbon footprint.

### 2. Local Premises

We have recently moved into new premises local to all our employees. The area is well served by public transport and accessible by cycling. We also only use local tradespeople for any maintenance or building works.

### 3. Energy Provider

Our premises run on electricity. Our energy provider gets 75% of its energy from renewable sources, 25% from nuclear power. None is sourced from coal.

### 4. Office Lighting

We use natural light during the day. We are installing LED lighting and we already have motion sensor lighting in toilets.

### 5. Heating and Cooling Systems

Heating in our offices is localised. We don't have air conditioning, we open windows.

### 6. Business Travel

We keep this to a minimum both domestically and internationally, preferring to use Zoom or Microsoft Teams. Domestically, we never travel by air.

### 7. Office Equipment

We reduce, reuse and recycle where possible. E.g. our computer equipment is only replaced when it is no longer viable for repair.

### 8. Paper Use

We don't produce printed marketing materials. All our product brochures are sent digitally. We keep all printing to a minimum.

### 9. Waste

Staff are required to dispose of waste in the correct bins. Our waste disposal contractor is BIFFA who have a clearly defined sustainability strategy in line with UN SDGs.

### 10. Minimising Single Use Plastic

We are committed to reducing our use of this, from vetting our suppliers to making sure our lunches are sustainably wrapped.